



Campbellsport Fire Department

P.O. Box 709

548 East Main Street

Campbellsport, WI 53010

Tel: 920-533-5266

www.campbellsportfire.com

Monthly Officers Meeting Agenda

Date – September 9th, 2025, Time – 6:00 pm

- 1. Call Meeting to Order**
- 2. Notice was posted at the Village Hall and the Department Website**
- 3. Roll Call**
- 4. Approval of Minutes of Last Meeting**
- 5. Safety Committee**
- 6. Public Education**
- 7. Communications**
- 8. Engineers**
- 9. Dive Team**
- 10. EMS**
- 11. Training Committee**
- 12. Recruitment & Retention Committee**
- 13. Building & Grounds Committee**
- 14. SCBA Inspections**
- 15. Lexipol**
- 16. Work Day**
- 17. New Business**
- 18. Adjourn**

OPEN MEETINGS NOTICE: A quorum of Village Board members may be present, but no action will be taken.

Campbellsport Fire Dept
Officer Meeting Minutes
September 9, 2025

1. Meeting called to order by Chief Craig Olson at 6:00 PM.
2. Notice posted at the Village Hall and on the Department website.
3. Roll Call Roll call – 10 Present 3 Absent (Quorum present.)
4. Approval of Minutes of Last Meeting:
Motion by Jamie Miller, second by Chris Shanen to approve the minutes as distributed.
Motion carried (voice vote).
5. Safety Committee:
 - Reminder: After air pack inspections, top off tanks and return two-way/long-range radios properly to their chargers; verify charging lights are on.
 - Several radios were found uncharged after live fire; ordering replacement batteries to address aging battery issues.
6. Public Education:
 - St. Matt's School visit – Thursday, October 9, about 9:00 AM through noon in staggered groups; volunteers requested.
 - Fond du Lac County Fire Prevention Open House – Monday, October 7, 4:00–7:00 PM; sign-up circulated at EMS practice.
 - Fire Prevention Week – October 5–11; Station Open House set for Saturday, October 11 (morning, ~9:00–Noon); volunteers needed.
 - Girl Scouts First Aid badge visit – Thursday, November 6, ~5:30 PM at the station (to be confirmed).
7. Communications:
 - Six new radio batteries ordered.
 - Ambulance antenna failure was warrantied; a spare antenna is on hand.
 - County intends to move to 800 MHz by the end of 2027; FEMA radio grant status still delayed. County planning a regional grant focusing on portable radios (mobiles not eligible under current FEMA priorities). Paging to remain on VHF for now; reception issues noted in the station area.
8. Engineers:
 - 407: Did not pass pump test (would not hold vacuum); two valves to be rebuilt (parts on hand). Seeking helpers to swap components.
 - 406: Air compressor cycling frequently; to be investigated.
 - 400: Ongoing discussion of road-handling concerns at highway speeds; alignment previously checked at Kaufman with no defects found. Considering front shocks/stabilizers replacement and, if needed, a four-wheel alignment at a heavy-duty shop. Members asked to report specific symptoms directly to officers.
9. Dive Team:
 - Leadership change: Aaron Olson added to leadership team (taking over the role noted in meeting); with Jeff Lindsley, Jamie Zehern, and Jeff Twohig. Fifth-Tuesday drill this month; aim for one drill/month going forward when possible.
10. EMS:

- Scheduling: Near-term daytime/evening coverage gaps (including this Thursday and several weekend shifts). Homecoming weekend (Sept 26–27) overlaps with Nate’s wedding; AEMT opening Saturday night.
 - Staffing: Village Board approached to reopen an additional full-time position; leadership considering schedules to ensure consistent AEMT coverage (discussed options like 24/48 models).
 - Flexing: Population threshold (~12,000) limits ability to flex to Basic; potential additional territory (confidential at this time) would put us over that limit. Membership awareness encouraged; please keep details discrete until external notifications occur.
11. Training Committee:
 - Next week: Driver training (coordinate on-road portion).
 - Rural hitch practice to begin (now that appliance is in service).
 - Following week: Extrication (details TBD).
 12. Recruitment & Retention Committee: No report this month.
 13. Building & Grounds Committee:
 - Landscaping clean-up and concrete maintenance continuing; seam/joint sealing planned before snowfall (volunteers needed).
 - Parking line painting: One lane impacted during an active call; exploring a touch-up to correct the stray line.
 - Sealer effectiveness noted during rain; joints still need to be filled (requires multiple helpers).
 14. SCBA Inspections:
 - Reminder to complete monthly checks; several packs missing HUDs. Work night planned to address PS-Tracks items.
 15. Lexipol:
 - EMS1/FireRescue1 Academy accounts active; ~40% activated to date. Cortico wellness app video/rollout in progress; small group trial soon, then department rollout. SOG build continues; target phased rollout with a goal of February 2026.
 16. Work Day:
 - Officer work night set for Monday, September 15 at 6:00 PM to tackle PS-Tracks maintenance list (additional dates to be added if needed).
 17. New Business:
 - New ambulance: Scheduled for pickup tomorrow; Thursday A-level coverage set in the morning; some short windows still need coverage.
 18. Adjournment:

Motion to adjourn by Jamie Zehren , second by Vicki Boegle. Motion carried (voice vote).

Meeting adjourned at 6:35PM
 Submitted by
 Matt Stoffel
 Secretary