

Campbellsport Fire Department

P.O. Box 709, 548 East Main St., Campbellsport, WI. 53010

Phone (920) 533-5266 www.campbellsportfire.com

Monthly Meeting Agenda

Date – January 12th 2016 Time – 7:00 pm.

1. Call Meeting To Order
2. Notice was posted at the Village Hall and the Department Website
3. Pledge of Allegiance
4. Moment of Silence for Fallen Fire Fighters
5. Roll Call
6. Approval of December Minutes As Posted
7. January 2016 Bill's
8. Treasurer's Report
9. Drill Dates
 - EMS Practice January 19th – 6:00 pm.
 - Fire Practice January 26th – 6:00 pm.
 - Honor Guard Practice January 28th – 6:00 pm.
 - Pump Practice February 2nd – 6:00 pm.
 - Dive Team Practice February 27th – 7:00 am.
 - Preplanning February 9th – 6:00 pm.
10. Business Meeting February 9th – 7:00 pm.
11. Membership – Scott
12. Fire Inspection Audit – Jamie
13. Department Finances and Purchasing – Brian Schill
14. EMS – Bill
 - i. CPR Training
15. Training – Captain's
16. Public Education – Craig
 - i. Documentation
17. Safety Committee – Don Miller
 - i. Hood Washing
18. Dive Team – Jeff Twohig
19. Honor Guard – Don Stoffel
20. Park/Picnic – Justin/Tom
 - i. Committee Meeting
21. Steel Shoe Fund Race – Bill
 - i. Dive Team
22. 2016 Committees – Craig
 - i. Committee Meeting
23. Spring Banquet March 5th – Craig
 - i. Committee Members
24. Firefighter of the Year Award Nominations – Craig
25. CFD Fisheree – Saturday February 6th – Brian Jungers
26. Thank You's - Craig
27. New Business
28. Adjourn

Craig J. Olson
Fire Chief

OPEN MEETINGS NOTICE: A quorum of Village Board members may be present but no action will be taken.

**Campbellsport Fire Dept
Business Meeting Minutes
January 12, 2016**

1. Meeting called to order by **Assistant Chief Jamie Zehren** at 6:00 PM.
2. Notice was posted at the Village Hall and on the department website.
3. Pledge of Allegiance was recited
4. A moment of silence was held for fallen firefighters
5. Roll call – **36** present; **30** absent
6. A motion was made by **Ron Reese**, second by **Brian Jungers**, to approve the minutes of the December 8, 2016 meeting as posted. Motion carried (voice vote)
7. **Jamie Zehren** read the bills \$14,258.15. A motion was made by **Bill Grede** to pay the bills, second by **Scott Jungers**. Motion carried (voice vote).
8. There are no fund balances, but **Brian Schill** has setup a meeting with the auditors and the Village Hall to try and get the reporting issues resolved. He estimated that total accounts are around \$450,000.
Birthday money from **Rick Straub**
9. Drill Dates

EMS Practice	1/19 6PM
Fire Practice	1/26 6PM
Honor Guard Practice	1/28 6PM
Pump Practice	2/1 6PM
Dive Practice	2/27 7AM
Preplanning	2/9 6PM
10. Business Meeting February 9th – 7 PM
11. Membership – nothing
12. **Jamie Zehren** gave an update on the 2% due audit. All the administrative things were fine (Sue from the state, did have a few small suggestions), but she did have an issue with the inspections, in particular not doing follow up inspections. After discussions it was decided to notify all the businesses and send them a copy of the letter from Sue as well. We will be giving them compliance dates and re-inspecting and finding a way to work with the businesses to get them into compliance.
13. **Brian** is going to bring up the finances and purchases after getting some better numbers
14. The officers have decided that all active members should become CPR certified. It will be discussed as to when this will happen.
15. Fire trainings are going to be held by the captains, you will get notified by your crew's captain sometime in the next couple of weeks. Those groups will also alternate with the meeting meal plans. One thing we need to get better at, is documenting our skills that were practiced, and we need to have a monthly practice that covers firefighting skills.
16. As part of the audit, Sue suggested we should document more of our PR events to give us better proof of our presence in the community. So there is now a book on the counter to fill out sheets whenever you do anything PR, including showing kids the fire trucks.

17. **Don Miller** (the new Safety Officer) reminded everyone to clear off your windows before responding to the station.
We are also going to have some bins setup for hood exchanges after fire calls
18. Ice diving practice is going to be 2/27. Extra hands are always needed. Last month's dive/pump practice was successfully as we were able to fix the dry hydrant
19. Honor Guard practice 1/28 at 6PM
20. There will be some picnic committee meetings coming up shortly. Also, looking for someone to head up the knocker-ball event
21. Steel Shoe Fund Race is this Sunday. Looking for EMTs and drivers, if interested, contact **Bill Grede**
22. There are still some spots open for the committees. Sometime this month, the committees will start to meet
23. Spring banquet is March 5th. Good chance it will be at the station. The chief would like to have a lip-sync contest. They are also looking for more committee members.
24. **Chief Olson** is accepting nominations for Firefighter of the Year and the Meritorious Service Award
25. Fishery is Feb 6th. Come on out, bring your kids, we have plenty of supplies.
26. We received a donation and thank you letter from the Grienke's (the house we did the controlled burn on). They would like to earmark the money for an ice drill.
We received a thank you and \$50 donation from Shirley Simon
There are other thank you cards up front as well
27. The department ordinance was tabled because there was some information that was missing. (Keeping electronic inspection reports and also a clearance ordinance for the new truck). The new stipend was approved by the Village Board, as well, was the new EMS rates.
EMR class will start in Feb 22.
It was discussed on doing something with the apparatus floor so it isn't as slippery.
Miranda Voss presented the Chief with his Christmas present, since he was not at the Christmas party.
28. A motion to adjourn was made by **Bill Grede**, second by **Jeff Twohig**. Motion carried (voice vote)

Meeting adjourned at 7:55 PM.

Submitted by
Matt Stoffel
Secretary