

Campbellsport Fire Department
P.O. Box 709
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Monthly Business Meeting Agenda
Date – September 8, 2026, Time – Immediately Campbellsport Area Fire Association Meeting at 7:00

1. **Call Meeting to Order**
2. **Notice was posted at the Village Hall and the Department Website**
3. **Pledge of Allegiance**
4. **Moment Silence for Fallen Fire Fighters**
5. **Roll Call**
6. **Approval of August 2026 Minutes as Posted**
7. **September 2026 Bill's**
8. **Treasurer's Report**
9. **Drill Dates**
   - **Fire Practice September 15th – 6:00 pm**
   - **Fire Practice September 22nd – 6:00 pm**
   - **Thermal Imaging Demo September 28th – 6:00 pm**
   - **Fire Practice September 29th – 6:00 pm**
10. **Business Meeting October 13th – 7:00 pm**
11. **Membership**
12. **Heather Hamlin Promotion Ceremony**
13. **Cordico**
14. **EMS**
15. **Training Committee**
16. **Communications**
17. **Public Education**
18. **Safety Committee**
19. **Engineers**
20. **Truck Committee**
21. **Dive Team**
22. **Honor Guard**
23. **Building & Grounds Committee**
24. **Recruitment & Retention Committee**
25. **9/11 Memorial Service and Silent Parade**
26. **9/11 Memorial Ride**
27. **SCBA Inspections**
28. **Thank You's**
29. **New Business/Member Comments**
30. **Adjourn**

Craig J. Olson
Fire Chief
OPEN MEETINGS NOTICE: *A quorum of Village Board members may be present, but no action will be taken.*

Campbellsport Fire Dept
Business Meeting Minutes
September 8, 2026

1. Meeting called to order by **Chief Craig Olson**.
2. Notice confirmed as posted at the Village Hall and on the Department website.
3. Members recited the Pledge of Allegiance.
4. Moment of silence observed for fallen firefighters.
5. Roll call was conducted.
6. Motion to approve the August 2026 Business Meeting Minutes as posted by **Vicki Boegel**, second by **Don Miller**. Motion carried.
7. September bills were read. Motion by **Randy Zielieke**, second by **Don Miller**, to pay the bills. Motion carried (voice vote).
8. Treasurer's Report

Fire Department funds were reported at $241,814.83, with $98,584.63 in the Fire replacement fund. Ambulance funds were reported at $373,822.28, with $68.22 in the Ambulance replacement fund. The current-year allocations have not yet been transferred into either replacement fund and still need to be completed.

9. Drill Dates - Fire practice will be held September 15 and September 22 at 6:00 PM. The Thermal Imaging Demo will be September 28 at 6:00 PM, and fire practice will be September 29 at 6:00 PM.
10. Business Meeting will be held October 13, 2026, at 7:00 PM.
11. Membership

Viviana Trejo was presented for full membership. The ballot resulted in 26 yes votes and 0 no votes, approving her unanimously as a full member. A motion was made to destroy the ballots by **Randy Zielieke**, second by **Don Miller**. Motion carried (voice vote).

Ethan Thew has stepped down from the Department due to other commitments. Members were asked to thank him for his service.

12**. Heather Hamlin** Promotion Ceremony - Heather Hamlin was formally recognized and pinned during a promotion ceremony.

13. Cordico - The monthly wellness topic was sleep. Members were encouraged to review the sleep resources in Cordico and participate in the one-week sleep challenge; members completing the challenge may receive a challenge coin.
14. EMS

Members were encouraged to use the Department narrative template, review the updated protocols, and expect increased QC/QI feedback on reports.

Members were reminded to submit day-duty availability by the 20th, complete Saturday ambulance inspections when assigned weekend duty, limit crews to three members unless someone is training, provide copies of renewed EMS licenses, and complete overdue annual online training before the next EMS training. The OB kit in 400 has been moved under the CPR seat.

15. Training Committee

September training includes dive practice on September 15, vehicle extrication on September 22, the Thermal Imaging Demo on September 28, and live-fire training at the tower on September 29.

The thermal imaging evaluation will include Bullard, FLIR, and Seek cameras. Members will receive classroom information and hands-on opportunities in the training tower before completing a preference survey. Camera pricing will not be provided during the evaluation so capability, rather than cost, drives the initial feedback.

16. Communications - Replacement pagers remain backordered. The Department expects to hear on the DNR grant later this month; if awarded, funding would support five additional pagers. Needed pagers will still be ordered if the grant is not received.
17. Public Education

Fire Prevention Week is October 4-10. School visits are being coordinated, and an open house is being planned for Saturday, October 10 with more hands-on activities, station tours, fire-safety demonstrations, and combination smoke/CO alarms. Another babysitting class is also being considered for late October.

18. Safety Committee - Members were reminded to obey school-bus laws. For vehicle fires, members should wear full turnout gear and SCBA and approach from upwind and uphill when possible, preferably at approximately a 45-degree angle because of potential strut hazards.

19. Engineers

All pumps passed annual pump testing and all ladders passed ladder testing. A few valves require repair and pricing is being obtained. Oil changes have been completed on 400 and 401. Warning buzzers are also being added to 402, 404, 406, and 407 to supplement warning lights when compartments or doors are left open.

20. Truck Committee - The committee is awaiting updated pricing from Renner on items discussed previously.

21. Dive Team - Dive practice is planned for September 15.

22. Honor Guard - Members who assisted at the recent football game were thanked. Upcoming events include the September 11 memorial service, the Eden event Saturday morning, and presentation of the colors at the Fond du Lac County Board meeting the following Tuesday.

23. Building & Grounds Committee - The Department plans to reseal the station apron again this year using material already on hand.

24. Recruitment & Retention Committee - Planning continues for the September 11 activities and Memorial Ride. A fall Halloween/Packer member-family gathering is planned for October 25 from 3:00-7:00 PM; additional information will be distributed.

25. 9/11 Memorial Service and Silent Parade

Members participating on Friday, September 11, were asked to report to the station around 6:00 PM in full dress uniform and park across the street so the station remains open for visiting apparatus. The service will include invited speakers, the Honor Guard, taps, bagpipes, and a table ceremony, followed by a silent parade back to the station and refreshments.

26. 9/11 Memorial Ride - The ride will stop at the station on September 26. Final timing and attendance are still pending. The Department may use the stop for a small fundraiser with food, beverages, raffles, or similar activities; additional details will be distributed when the route is finalized.

27. SCBA Inspections

Members were reminded to complete required SCBA inspections. Members assigned to SCBA duties must be clean shaven. Members who are not clean shaven should not respond to mutual-aid/MABAS calls and will be turned around if they do; on Campbellsport calls they may be assigned only non-SCBA duties.

Firefighter I certification is required for interior structural firefighting. Broken or missing equipment must be entered in PSTrax with enough detail for the responsible officer to act; leaving equipment on the counter or relying on verbal notification is not sufficient.

28. Thank You's - **Chris Kueker** was thanked for quickly helping with duty coverage, **Don Schrauth** for arranging truck washing, members who supported the Honor Guard at the football game, and **Ryan Beck** for assisting with pump testing.

29. New Business/Member Comments

An Auxiliary representative addressed communication concerns between the Auxiliary, Association, and Department and described steps to improve coordination, including a clearer notification process when Auxiliary support is needed. The Auxiliary also reviewed its financial support of the Department and community and discussed potential future fundraising for thermal imaging cameras.

The Gear Up Foundation presented the Department with a 9/11 memorial flag for display. Volunteers were also requested to help sort, box, and prepare donated fire equipment for shipment to South America.

Members and leadership emphasized continuing to work together as one Department family and improving communication among the Department, Association, and Auxiliary.

30. Adjourn - A motion to adjourn was made by **Jeff Twohig**, second by **Colin Boegel**. Motion carried (voice vote).

Submitted by
Matt Stoffel
Secretary