



Campbellsport Fire Department

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Monthly Business Meeting Agenda

Date – December 13, 2025, Time – Immediately After Campbellsport Fire Association Meeting at 6:00

1. Call Meeting to Order
2. Notice was posted at the Village Hall and the Department Website
3. Pledge of Allegiance
4. Moment Silence for Fallen Fire Fighters
5. Roll Call
6. Approval of November 2025 Minutes as Posted
7. December 2025 Bill's
8. Treasurer's Report
9. Drill Dates
 - Fire Practice December 16th – 6:00 pm
 - EMS Practice January 6th – 6:00 pm
10. Business Meeting December 13th – 7:00 pm
11. Membership
 - i. Elections
12. EMS
13. Training Committee
14. Communications
15. Public Education
16. Safety Committee
17. Engineers
18. Dive Team
19. Honor Guard
20. Recruitment & Retention Committee
21. Building & Grounds Committee
22. SCBA Inspections
23. Lexipol
24. Thank You's
25. New Business/Member Comments
26. Merry Christmas & Happy New Year
27. Adjourn

Craig J. Olson
Fire Chief

OPEN MEETINGS NOTICE: *A quorum of Village Board members may be present, but no action will be taken.*

**Campbellsport Fire Dept
Business Meeting Minutes
December 13, 2025**

1. Meeting called to order by **Chief Craig Olson** at 6:22 PM.
2. Notice confirmed as posted at the Village Hall and on the Department website.
3. Members recited the Pledge of Allegiance
4. Moment of silence for fallen firefighters.
5. Roll Call held – **45** present
6. A motion was made by **Jeff Lindsley**, second by **Tom Miller**, to approve the November 2025 minutes as posted. Motion carried (voice vote).
7. Bills were read. A motion to pay the bills (excluding bill for amb repairs that should be covered by insurance claim) made by **Don Miller** , second by **Jake McCarty**. Motion carried (voiced vote)
8. Treasurer's Report - Report unavailable;
9. Drills:
Fire Practice: December 16, 2025 – 6:00 PM
EMS Practice: January 6, 2026 – 6:00 PM
10. Next Business Meeting: January 13, 7:00 PM.
11. Kudos/Updates:
Department added/retained 10 new members during 2025.
Kudos to **Thomas Boneck** for assistance ahead of the winter storm.
Congratulations to **Jackie Batzler** for earning state certification as a Fire Inspector.
Firefighter II practical completed/passed: **Hunter Jordan, Ben Haack, Scott Abig, Jesse Cahill, Justin Jungers**; some awaiting the written test.
New bulletin board added in the EMS supply room for family cards/photos (and notes/kudos).
Elections:
Chief: **Craig Olson** elected by unanimous ballot.
Secretary: **Matt Stoffel** elected by unanimous ballot.
Treasurer: **Justin John** elected by unanimous ballot.
Building & Grounds position: **Jeff Lindsley** elected by unanimous ballot.
12. EMS
Updates included:
Saran wrap will be added to ambulances for gunshot wound and burn management (approved by medical direction; tasked to **Jackie Botzler**).
EKGs sent to hospitals must include identifying information (first/last name or similar).
2026 is license renewal year; members were reminded to track drill attendance/hours.
Reminder that Unit 400 responds on fire calls; “scene, bring gear” code explained.
Ambulance cleaning expectations reviewed (with reasonable exception for severe weather conditions, but crews should communicate).
Advanced Skills makeup date will be arranged for those who missed December 2.
Call volume noted as approaching 500 calls/year; thanks given to members taking duty.
13. Training Committee
December 16 class (Chief David Briggs class) at 6:00 PM; sign-up shared (Eventbrite) and a department headcount sheet circulated.

McQueen representative previously demonstrated thermal imaging cameras, water rescue suits, and a battery-operated fan.

No training on December 23 due to holidays.

Training Officer requested 1–2 members to assist with training duties going forward.

Acquired structure training opportunities discussed (one possibly in Lomira’s territory);

Craig Olson to coordinate with “Kurt” for joint practices; possible availability into summer.

14. Communications

Nothing new to report. County target year noted as 2030 for 700/800 MHz transition. A WISCOM grant opportunity (up to \$50,000) is in progress via village resolution; members interested in helping were invited to assist. County expected to pursue a regional portable radio grant later.

15. Public Education No report.

16. Safety Committee Reminder to scrape frost/snow from vehicle windows; noted as required by law.

17. Engineers No report

18. Dive Team watch for upcoming ice water rescue/ice dive dates. Snowmobile trails noted as opening Monday at 6:00 AM in Fond du Lac County; brief discussion held regarding ice/snow conditions and caution advised.

19. Honor Guard reported a busy year with increased funeral details and requested additional (especially younger) members. A January meeting will be announced via IAm esponding.

20. Recruitment & Retention Committee Thanks shared to those who attended the Packer party

21. Building & Grounds Committee No report.

22. SCBA Inspections Reminder: complete SCBA inspections as scheduled (prior to training per updated process).

23. Lexipol

Update provided: manual section nearing completion; policy section next. Bylaws will be added for quick access. Committee noted bylaws still reference “Park Board” rather than “Building & Grounds” and will bring the wording update forward in January. Members were reminded bylaw changes are presented twice (January/February) and voted on in February.

24. Thank You’s up front

25. New Business / Member Comments

Auxiliary Soup Sampler: January 17, 2026. Help requested to move chairs
Interest expressed in ordering department puffy jackets (checkerboard/plaid style), estimated around \$56 plus shipping; interested members to contact the coordinator.

26. Merry Christmas & Happy New Year

Chief **Craig Olson** thanked members for their service and wished everyone a Merry Christmas and Happy New Year.

27. A motion to adjourn was made by **Don Miller**, second by **Vicky Boegle**. Motion carried (voice vote). Meeting adjourned at 7:53PM

Submitted by

Matt Stoffel

Secretary