

Campbellsport Fire Department
P.O. Box 709
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Campbellsport, WI 53010
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www.campbellsportfire.com

Monthly Officers Meeting Agenda
Date – June 9th, 2026, Time – 6:00 pm

1. **Call Meeting to Order**
2. **Notice was posted at the Village Hall and the Department Website**
3. **Roll Call**
4. **Approval of Minutes of Last Meeting**
5. **Safety Committee**
6. **Personnel Committee**
7. **Public Education**
8. **Communications**
9. **Engineers**
10. **Dive Team**
11. **EMS**
12. **Box Cards**
13. **Training Committee**
    a. **Hose Testing**
14. **Recruitment & Retention Committee**
15. **Building & Grounds Committee**
16. **SCBA Inspections**
17. **Lexipol**
18. **Work Day(s)**
19. **New Business**
20. **Adjourn**

OPEN MEETINGS NOTICE: *A quorum of Village Board members may be present, but no action will be taken.*

Campbellsport Fire Dept
Officer Meeting Minutes
June 9, 2026

1 Meeting called to order at 6PM by Chief **Craig Olson**
2 Notice was posted at the Village Hall and Department Website
3 Roll Call
Present: 9 Absent: 4
4 Approval of Minutes of May Meeting
Motion: **Jeff Lindsley**; Second: **Chris Schanen**. Motion carried. (voice vote)
5 Safety Committee - No report.
6 The department pinning ceremony will be held as part of the membership portion of the business meeting.
One membership candidate is scheduled for a vote at the business meeting. A second anticipated candidate will not be voted on at this meeting following a meeting held the previous evening.
7 Public Education
Babysitting class at the firehouse is scheduled for Friday from 1:00 PM to 4:00 PM. Members are encouraged to assist if available.
Public Library Family Fun Night is scheduled for Monday from 4:00 PM to 7:00 PM. Department members should arrive by 3:45 PM.
8 Communications
Grant work related to radio replacement continues. A Compeer grant application was filed with Patrick, and a We Energies grant application was submitted in support of radio funding.
The department also plans to submit another AFG grant application for radios.
9 Engineers
The leak on 402 appears to be getting worse. The replacement oil pan has been ordered, and follow-up will occur regarding repair status.
All other apparatus were reported to be operating normally at this time.
10 Dive Team - No report.
11 EMS
Weekend Duty
Weekend duty is limited to three people. Members will be reminded of the requirement because there continues to be confusion about weekend staffing.
EMS Drill
An EMS drill will be brought up again at the business meeting because attendance at the prior discussion was limited.
Ambulance Inspections and Driver Familiarity
Members who drive the ambulance are expected to participate in inspections and know where equipment is located. Drivers may be relied upon to retrieve equipment during critical calls and must be familiar with both the location and purpose of equipment carried on the ambulance.
Licensing
Members who have not yet renewed their EMS license should complete renewal before the end of the month.

LUCAS Devices

Sharpies stored with the LUCAS devices are to remain with the equipment. They are used to mark suction-cup placement so movement can be identified when a patient is transferred.

Former Ambulance 401

An advertisement for the former ambulance is being prepared for Wisconsin Surplus. The committee still needs to determine the minimum acceptable amount before the listing is posted. Concerns were expressed about using Wisconsin Surplus, but a minimum bid/reserve can be established.

12 Box Cards

The group needs to meet again to finish the remaining box cards. Only a few cards remain, and the final review is expected to be brief.

13 Training Committee

Eden Fire Department invited area departments to tour renewable natural gas facilities on June 30 The date conflicts with the first scheduled picnic setup night.

The department will keep both options available on June 30: members may attend the training or assist with picnic setup. A signup will be used for the training so Eden can distribute attendees among the facilities. Picnic setup will also continue on July 1 and July 2.

a. Hose Testing

Hose testing is planned for Saturday, July 18 beginning at 7:00 AM, with the goal of completing all testing in one day. Steaks are planned for that evening.

14 Recruitment & Retention Committee - No report.

15 Building & Grounds Committee

Bathroom work is substantially complete. New exhaust fans and hand dryers have been installed. The men's room light/fan control still requires an adjustment so the light and fan do not remain on together unnecessarily.

Installing hand dryers at the fire station was also suggested for consideration.

Lighting work is progressing. The current blue light setting was reported to be difficult to see and will need to be adjusted; available remotes may allow the light color/settings to be changed.

Craig Olson picked up the new planters, and the Village assisted with setting them in place. Kristen Krieger will add the soil mixture and plant them. The Village has also offered to water and fertilize the planters and the plantings near the bell; whether there will be a charge was not yet confirmed.

16 SCBA Inspections

Conway is scheduled to perform SCBA bench testing on Monday, June 22, generally beginning around 8:00 AM. Assistance may be needed during the testing.

17 Lexipol

The Lexipol policy items previously distributed are scheduled for a vote at the business meeting.

18 Work Day(s)

No additional department work day was identified as necessary at this time.

19 New Business

Fond du Lac Semi-Quincentennial Parade

Fond du Lac is holding a semi-quincentennial parade on Saturday, June 27. Members may take a department truck if there is interest in participating.

UTV Certification

Members born after January 1, 1988 who want to drive the Ranger must provide proof of UTV certification. DNR guidance indicates the certification requirement still applies when the UTV is used as an emergency vehicle. Certifications should be submitted to **Matt Stoffel** so they can be retained in department files.

The Eden Trail Riders offered to host and pay for a certification class for several area departments, but only one person had signed up at the time of the meeting.

Wisconsin State Firefighters Association Dues

Discussion occurred regarding whether EMT-only members should remain on the department roster for Wisconsin State Firefighters Association dues. The association does not generally provide EMS-focused programming, and the department does not include firefighter-only personnel under its WEMSA membership. No formal motion was recorded.

Grant Applications

Assistance will be needed with the upcoming DNR grant. Radios are expected to be included, and the grant can assist with up to four radios. Other eligible DNR-related needs may also be considered.

The AFG grant closes this month, and assistance is needed to complete that application.

Vendor Accounts

A fire department account has been established at Advanced Auto Parts in Kewaskum. An attempt was also made to establish an account at Ace, but the appropriate contact was unavailable; follow-up will occur.

20 Adjourn

Motion to adjourn: **Chris Schanen**; Second: **Jeff Lindsley**. Motion carried. (voice vote)

Meeting adjourned at 6:15PM

Matt Stoffel

Secretary