



Campbellsport Fire Department

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Monthly Officers Meeting Agenda

Date – October 14th, 2025, Time – 6:00 pm

- 1. Call Meeting to Order**
- 2. Notice was posted at the Village Hall and the Department Website**
- 3. Roll Call**
- 4. Approval of Minutes of Last Meeting**
- 5. Safety Committee**
- 6. Public Education**
- 7. Communications**
- 8. Engineers**
- 9. Dive Team**
- 10. EMS**
- 11. Training Committee**
- 12. Recruitment & Retention Committee**
- 13. Building & Grounds Committee**
- 14. SCBA Inspections**
- 15. Lexipol**
- 16. Work Day**
- 17. New Business**
- 18. Adjourn**

OPEN MEETINGS NOTICE: A quorum of Village Board members may be present, but no action will be taken.

Campbellsport Fire Dept
Officer Meeting Minutes
October 14, 2025

1. Meeting called to order by Chief Craig Olson at 6:00 PM.
2. Notice posted at the Village Hall and on the Department website.
3. Roll Call Roll call – 10 Present 3 Absent (Quorum present.)
4. Approval of Minutes of Last Meeting — Motion **Vicki Boegel**, second **Tory Jacklin**; motion carried (voice vote).
5. Safety Committee — No report this month.
6. Public Education — Recap of last week’s activities and brief preview of items later this week; detailed discussion to occur in the membership meeting.
7. Communications
 - o DNR grant: received overall, but not funded for radios/pagers this cycle.
 - o County Tango Tango app demo: push-to-talk via phone over radio system; supports app-only talk groups; slight PTT delay observed; recordings available (app and radio). Proposal to bring to Chiefs Association; potential shared county cost (est. \$3,000/yr first channel; \$1,500/additional; if ~20 depts buy in ≈ \$150/yr each). App can run in background; talk groups configurable; unlimited users under license. Dodge County uses a similar setup (managed by Sheriff’s Office) at ~\$200/yr per dept. Considering hosting the county radio interface until 800 MHz transition.
8. Engineers
 - o 408: horn repaired; pending power wire for camera.
 - o 400: tires replaced; rear brakes/rotors replaced (note: had spare rotors on hand; expect fronts later in lifecycle).
 - o New ambulance wrap in progress at R&H; decals by Westphalls (installed by R&H). Radio installed/programmed like 400 with quick buttons: county fire (home), St. Ignace, West Bend/“prepare to land” air-to-ground, and Fireground Gray for helicopter comms. Mic mounted passenger side by design. Next steps: complete wrap/decals → Stryker installs cot → state inspection → place in service (ETA late Oct/Nov).
9. Dive Team — No report.
10. EMS
 - o Rotating weekend schedule returning (laminated copies available); goes into effect ~Oct 31.
 - o Each license assigned a scheduled weeknight with that crew responsible for coverage/backup (coordinate within crew for conflicts).
 - o SOG updates to reflect weekend duty change and stipend alignment to new model.
 - o Staffing: Catherine departed village employment; recruitment reopening (interviews to be scheduled). Jackie accepted a full-time position; department approved for three full-time (target 48/96 schedule) to ensure 24/7 AEMT coverage.
 - o Drivers: need more nightly driver coverage; open to full/half-shifts.

- Coverage appreciation: multiple calls staffed recently with help from Jackie, Angela, and others.
 - New ambulance interior: sticky-note layout review requested from EMS staff; feedback on equipment placement and warmer needs.
11. Training Committee
- This month: hydrants (and possible truck inspections).
 - Announcement: Jan 21 — Chief David Briggs “Main Street Strategy & Tactics” evening session in Fond du Lac (venue TBA).
12. Recruitment & Retention Committee
- Firemen’s Friday boot donation during games raised \$81 — to be given to Dave for the Association.
 - Proposed Packers game family event: Nov 16 at noon (vs. Giants); invite to be sent and added to department calendar.
 - Photo IDs: compile list of missing photos; route through county for Salamander printing (may reuse last year’s photos or take new ones as needed).
13. Building & Grounds Committee
- Concrete crack fill likely in November (contractor deadlines/building code changes before Nov 1).
 - Exterior flower beds deferred to spring.
 - Bay floor: obtaining quotes (including from Bill Grady).
 - Door/bay lighting project: exploring in-house install; Slinger’s setup reviewed.
15. SCBA inspections — reminder; seeking volunteers to take additional packs.
16. Lexipol
- EVOC/EVAC driver training rollout via FireRescue1/EMS1 Academy for ambulance and fire drivers.
 - Cortico wellness app: trial meeting next week (with Jackie assisting).
 - Compliance: Fire Prevention Plans and Emergency Action Plans completed (posted in bay); Safety Data Sheet binder in progress. Please do not remove posted plans.
17. Work Day
- Defer broad work night to early next year (holidays/hunting season). Fire inspectors to compile corrective list from prevention plan items.
18. New Business
- Security cameras: leadership to gauge membership opinion on indoor/outdoor coverage; if approved, Building & Grounds to implement and membership to be notified.
 - Financial transfer awareness: to be addressed during Treasurer’s Report for transparency.
 - 409 availability: Some Wednesday evenings after 5 PM — out for FF2 class in Horicon (multiple students); heads-up for availability.
 - TVs and brackets: on hand; to coordinate with Association Board on intended use (raffle/banquet or install).
 - Craig Olson recommended “The Professional Volunteer Fire Department” by Tom Merrill; plans to finish and propose onboarding/training ideas.

- EV fire safety: upcoming guidance review (SEBA for all on scene; consider “protect exposures, let it burn” approach; evaluate EPA/South Metro references) to be brought to training/through Lexipol.
18. Adjournment — Motion **Jeff Lindsley**, second **Tory Jacklin**; motion carried (voice vote).

Meeting adjourned at 6:35PM
Submitted by
Matt Stoffel
Secretary