

Campbellsport Fire Department
P.O. Box 709
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Monthly Officers Meeting Agenda
Date – September 8th, 2025, Time – 6:00 pm Location – Fire Station

1. **Call Meeting to Order**
2. **Notice was posted at the Village Hall and the Department Website**
3. **Roll Call**
4. **Approval of Minutes of Last Meeting**
5. **Safety Committee**
6. **Public Education**
7. **9/11 Memorial Service and Silent Parade**
8. **9/11 Memorial Ride**
9. **Communications**
10. **Engineers**
11. **Dive Team**
12. **EMS**
13. **Cordico**
14. **Training Committee**
15. **Thermal Imaging Demo**
16. **Recruitment & Retention Committee**
17. **Building & Grounds Committee**
18. **Truck Committee**
19. **SCBA Inspections**
20. **Work Day**
21. **New Business**
22. **Adjourn**

OPEN MEETINGS NOTICE: *A quorum of Village Board members may be present, but no action will be taken.*

Campbellsport Fire Dept
Officer Meeting Minutes

September 8, 2026

1. Meeting called to order at 6:00 PM by **Chief Craig Olson**.

2. Notice was posted at the Village Hall and Department Website.

3. Roll call was conducted.11 present 2 absent.

4. Approval of Minutes of Last Meeting:Motion: **Jeff Lindsley**; Second: **Vicki Boegel**. Motion carried (voice vote).

5. Safety Committee
Vehicle fires will be the safety topic at the business meeting.

6. Public Education
No additional report.

7. 9/11 Memorial Service and Silent Parade
The September 11 memorial service and silent parade are scheduled for 7:00 PM, with department members assembling at the station around 6:00 PM. Neighboring departments were invited, and arrangements include speakers, the memorial ceremony, honor guard, apparatus staging, parking assistance, and refreshments. Donations will be accepted for refreshments. Additional event publicity is planned.

8. 9/11 Memorial Ride
The September 26 memorial motorcycle ride will stop at the station. Final attendance numbers are pending. Officers discussed offering burgers, brats, and refreshments for sale, along with a possible 50/50 raffle; planning will resume after the September 11 service.

9. Communications
Pagers remain on backorder. A decision on the DNR grant is expected this month; funding would support five additional pagers, or five will be ordered separately if needed. Members reported worsening radio reception and difficulty transmitting to dispatch in several areas. The future 800 MHz system transition was discussed.

10. Engineers
The overhead garage-door receiver on 400 was replaced and the door is working. All apparatus passed pump testing; repair quotes were received for leaking valves on 402 and 407. Oil changes were completed on 400 and 401. The 401 oil leak will continue to be monitored; discussions with mechanics indicated minor leakage may not justify major repair.

Officers discussed the potential sale of 407 and its use on grass fires and vehicle crashes, including concerns about losing a smaller apparatus. Possible proceeds could help fund the 402 refurbishment. The Truck Committee is still awaiting valuation/pricing information from Manny; no final disposition decision was made.

11. Dive Team
looking to schedule dive training the following week; details are pending.

12. EMS
The FAP grant was submitted and a verification error was corrected. Members were again asked to submit copies of EMS license-renewal documentation. Recent medical-direction reviews identified protocol-compliance concerns, particularly medication use; additional guidance will be shared. Epinephrine supply is limited due to backorders, with more ordered. Long lead times for ambulance chassis were noted, and planning for a future replacement is expected to begin around 2030.

13. Cordico
No report.

14. Training Committee
Upcoming training includes dive practice, extrication, a September 28 thermal imaging demonstration, and live-fire training on September 29.

15. Thermal Imaging Demo
Representatives from Bullard, FLIR, and Seek are scheduled for September 28. The demonstration will include vendor presentations and hands-on evaluations at the training tower using fire conditions, firefighter rescue, and search scenarios. Participants will complete a performance survey before price is considered. The results will guide a proposed purchase through the association; a $2,000 We Energies grant is available toward the camera.

16. Recruitment & Retention Committee
The committee continues supporting the two September memorial events and is planning a department family Packers game gathering for October 25. A preliminary flyer has been circulated for feedback.

17. Building & Grounds Committee
Concrete/apron sealing remains planned, using existing material.

18. Truck Committee
The committee is awaiting updated appraisal and cost information from Manny regarding the potential disposition of 407 and work on 402.

19. SCBA Inspections
Members were reminded to complete SCBA inspections. Officers discussed facial hair and SCBA facepiece-seal requirements. Chief Olson intends to advise members that firefighters with beards may be assigned non-interior duties on local calls but not respond on mutual-aid calls. Officers also discussed consistently enforcing Firefighter I qualifications for interior operations.

20. Work Day
No work day was scheduled. The maintenance room will need cleaning at a future date.

21. New Business
Officers discussed an incident involving a vehicle striking a building, during which fire personnel reported limited communication and scene access from law enforcement. Concerns included structural hazards, homeowner entry before a fire-department assessment, and unclear incident command responsibilities. Officers stressed thorough incident documentation and better interagency coordination. Chief Olson offered to raise the issue with Sheriff's Department leadership if supplied a written summary. No formal action was taken.

22. Adjourn
Motion: **Jamie Zehren** ; Second: **Jeff Lindsley**. Motion carried (voice vote). Meeting adjourned at 6:26PM

Submitted by
Matt Stoffel
Secretary