



Campbellsport Fire Department

P.O. Box 709

548 East Main Street

Campbellsport, WI 53010

Tel: 920-533-5266

www.campbellsportfire.com

Monthly Officers Meeting Agenda

Date – January 14, 2025, Time – 6:00 pm

1. Call Meeting to Order
2. Notice was posted at the Village Hall and the Department Website
3. Roll Call
4. Approval of Minutes of Last Meeting
5. Safety Committee
6. Public Education
7. Communications
8. Engineers
9. Dive Team
10. EMS
11. Training Committee
12. SCBA Inspections
13. New Business
14. Adjourn

OPEN MEETINGS NOTICE: *A quorum of Village Board members may be present, but no action will be taken.*

**Campbellsport Fire Dept
Officer Meeting Minutes
January 14, 2025**

1. Meeting called to order by **Fire Chief Craig Olson** at 6:00 PM.
2. Notice was posted at the Village Hall and on the department website.
3. Roll call – **10** present. **3** absent (per bylaws a quorum was present)
4. **Vicky Boegel** , second by **Don Miller**, made a motion to approve the minutes of the November 2024 officer meeting with the correction to the proper month stated. Motion carried (voice vote)
5. Discussed weather-related safety issues.
6. No updates reported.
7. Email received regarding page alerts for structure fires. Changes implemented to avoid unnecessary call-outs for all trucks.
8. Batteries replaced in Engine 409.
9. DEF system sensor replaced.
Drain systems on 402 and 407 have been fixed.
Motor for the tower monitor has been repaired.
Additional minor equipment orders in process.
10. No EMS update outside of newsletter
11. Upcoming training
 - **January 21** – Solar farm training in Auburn.
 - **January 28** – CPR recertification.
 - **January 29** – Presentation by Ryan McMenammin on Milwaukee Fire Mayday incident.FDIC conference discussion; interest in forming a group to attend.
12. One SCBA unit sent out for repairs.
13. Quote received for floor cleaning: \$2,600 for carpet and tile refinishing.
Proposal for a dedicated phone line for fire inspectors; options being explored.
Plans to improve exterior lighting near office entrance.
Discussion on resurfacing the blacktop after concrete work is completed; obtaining quotes from local contractors.
Discussion on officer groups and meal planning responsibilities.
Proposal for rotating leadership within groups annually.
Plans to implement officer-specific training.
Department photos scheduled for May 13th; all members must update their ID photos before issuing new IDs.
Recruitment & retention event planned post-Easter egg hunt; awaiting chamber date confirmation.
14. A motion to adjourn was made by **Vick Boegel**, second **Jamie Zehren**. Motion carried (voice vote).

Meeting adjourned at 6:25 PM.

Submitted by
Matt Stoffel
Secretary

