

Campbellsport Fire Department
P.O. Box 709
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Monthly Officers Meeting Agenda
Date – August 11th, 2025, Time – 6:00 pm Location – Village Hall

1. **Call Meeting to Order**
2. **Notice was posted at the Village Hall and the Department Website**
3. **Roll Call**
4. **Approval of Minutes of Last Meeting**
5. **Safety Committee**
6. **Public Education**
7. **9/11 Memorial Ride**
8. **Communications**
9. **Engineers**
10. **Dive Team**
11. **EMS**
12. **Cordico**
13. **Training Committee**
14. **WE Energies Grant**
15. **Recruitment & Retention Committee**
16. **Building & Grounds Committee**
17. **Truck Committee**
18. **SCBA Inspections**
19. **Work Day**
20. **New Business**
21. **Adjourn**

OPEN MEETINGS NOTICE: *A quorum of Village Board members may be present, but no action will be taken.*

Campbellsport Fire Dept
Officer Meeting Minutes
August 11, 2026

1. Meeting called to order at 6:00 PM by Chief Craig Olson.
2. Notice was posted at the Village Hall and Department Website.
3. Roll Call
   Present: 10 Absent: 3
4. Approval of Minutes of Last Meeting
   Motion: **Jeff Lindsley**; Second: **Tori Jacklin**. Motion carried (voice vote), with one abstention from an officer who was not present at the prior meeting (**Don Mille**r). Village Administrator Patrick introduced himself to the officer group.
5. Safety Committee
   Rehab will be the safety topic presented at the business meeting.
6. Public Education
   No report.
7. 9/11 Memorial Ride
   The Top Hats 9/11 Memorial Ride is scheduled for September 26 and plans to stop at Campbellsport. Recruitment & Retention will assist with planning possible food, beverages, raffles, and fundraising. Officers also discussed the September 11 memorial service and silent parade for the 25th anniversary. Help will be needed with invitations, speakers, department outreach, and event coordination.
8. Communications
   Chief Olson reported on county radio-funding discussions. A proposal under consideration would have the County fund approximately two-thirds of radio costs, with departments responsible for one-third, subject to the 2027 budget process. Kenwood pricing remains favorable through the planned 2030 transition, with later-year increases. FEMA radio grant funding has been reapplied for, and the department will also investigate WISCOM grant opportunities. Three apparatus already have compatible 800 MHz mobile radios.
9. Engineers
   Steer tires for 408 and 405 and four trailer tires are on order and are expected to be installed together on-site. The oil leak on 401 was reviewed; repair may exceed $10,000 and require major disassembly. The immediate plan is to monitor the leak and oil usage, obtain additional information from the mechanic, and revisit options before making a recommendation. A starting issue on 402 was also discussed; relays were checked and members will be reminded to use one start button at a time so failures can be identified.
10. Dive Team
    No formal report. Another dive practice will be scheduled to get members back in the water.
11. EMS
    The FAP funding grant will be completed before the September deadline. Members who renewed EMS licenses must provide copies of renewal documentation so training-hour records can be retained. Wednesday-night staffing needs adjustment following a member stepping down; options for swapping or sharing coverage will be explored. Discussion of the Kenworth and 401 disposition was tabled pending better information on the 401 oil leak.
12. Cordico
    Peer Support has added Cordico as a standing monthly business-meeting item. Members will continue receiving and using the weekly wellness information and resources.
13. Training Committee
    Upcoming training includes sprinkler-system training with the Sprinkler Fitters Association and an extrication practice using vehicles if they can be obtained.

14. WE Energies Grant
    The department was awarded the full $2,000 WE Energies Foundation grant to apply toward a thermal imaging camera. Chief Olson plans a late-September evaluation night with multiple manufacturers, short vendor presentations, and hands-on live-fire testing at the training tower. The goal is to compare cameras by performance before considering price.
15. Recruitment & Retention Committee
    Badge-photo work continues, with a few remaining photos needed. The committee is also considering another fall member/family gathering. Recruitment & Retention agreed to assist with the 9/11 Memorial Ride and anniversary memorial activities.
16. Building & Grounds Committee
    Stone work on the east side of the firehouse is complete. Concrete sealing will be scheduled again using remaining material. Officers supported forming a committee to begin planning replacement of the deteriorating park beer stand/building. Discussion included ADA requirements, possible grant funding, coordination with the Village, and the existing park master plan. No final project scope or funding decision was made.
17. Truck Committee
    The committee met with Renner's to review apparatus options. Current concepts include replacing 403 with a new pickup/flatbed and NFPA-rated pump, converting 409 into a command vehicle, and refurbishing 402 rather than replacing it. A preliminary estimate for a substantial 402 refurbishment was approximately $400,000–$450,000 versus about $1.4 million for replacement. The committee also discussed eventually selling 407 after 402 work is complete and is awaiting detailed pricing. A chassis quote for a possible new 403 was also reviewed.
18. SCBA Inspections
    Members will again be reminded to complete required SCBA inspections.
19. Work Day
    No work day was scheduled.
20. New Business
    Officers discussed department professionalism and concerns about rumors, negative comments, and disrespectful conversations surrounding recent events and fire inspections. Leadership emphasized that officers should stop inappropriate discussion, encourage members to use the chain of command, and maintain respectful conduct.

    The possibility of using an outside company for fire inspections was discussed. Officers reviewed current inspection and enforcement practices, the need to protect public safety and the Village, and opportunities for additional communication/training. No change to the inspection program was approved.
21. Adjourn
    A motion to adjourn was made and seconded. Motion carried (voice vote). Meeting adjourned at approximately 6:59 PM.

Submitted by

Matt Stoffel
Secretary