



**"Running
with
the Best"
SINCE 1904**

Campbellsport Fire Department

P.O. Box 709

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Campbellsport, WI 53010

Tel: 920-533-5266

www.campbellsportfire.com

Monthly Officers Meeting Agenda

Date – January 3rd 2018 Time – 6:00 pm.

- 1. Call Meeting to Order**
- 2. Notice was posted at the Village Hall and the Department Website**
- 3. Roll Call**
- 4. Approval of Minutes of Last Meeting**
- 5. Safety Committee – Don Miller**
- 6. Public Education – Angela/Jamie**
- 7. Communications – Jim**
- 8. Engineers – Don Schrauth/Aaron Voigt**
- 9. EMS – Bill/Mary/Jackie**
- 10. Truck Responses – Craig**
- 11. FEMA Grant - Craig**
- 12. Captain Crews – Craig**
- 13. Goal for the upcoming year – Craig**
- 14. Committees – Craig**
 - a. 501 (c) 3 Committee**
 - b. 400 Truck Committee**
 - c. 408 Truck Committee**
- 15. Training – Captains**
 - a. Training Forms – Craig**
 - b. Officer Accountability Training – Craig**
 - c. Forcible Entry Prop – Justin**
- 16. Park – Justin/Bill**
- 17. Truck / SCBA Inspections – Craig**
- 18. Tender Forms - Craig**
- 19. New Business**
- 20. Adjourn**

Officer Training is to follow meeting adjournment

OPEN MEETINGS NOTICE: A quorum of Village Board members may be present but no action will be taken.

**Campbellsport Fire Dept
Officer Meeting Minutes
January 3, 2018**

1. Meeting called to order by **Chief Craig Olson** at 6:00 PM.
2. Notice given to the Village Hall and posted on the department website (campbellsportfire.com)
3. Roll call – **13** present; **6** absent
4. A motion to accept the minutes from the December 2017 Officer meeting was made by **Bill Grede**, second by **Jeff Twohig**. Motion approve (voice vote)
5. Thought safety went well at the house fire on NYE. Only downside was how far rehab was, but options were limited
6. PE-nothing
7. There were quite a few radios purchased, from this years and last years budgeted funds. It should allow us to communicate with Sheboygan's Fire and EMS. Questions were raised on our radios, if something can be done as many officers have questioned how well radios have been working lately. **Jackie Batzler** is now 422
8. **Chief** would like worklists generated for the engineers
9. Refresher is still going on. There will not be any more scheduled refreshers – monthly practice will go towards those hours. TIME training is scheduled for next Monday.
10. **Chief** showed the rough draft of the vehicle response board which will be purchased soon
11. FEMA grant priority guidelines do not go well with getting backup sets of gear. Will be looking for assistance with writing the grant. Other options have been air scrubbers and diesel exhaust systems
12. New captain crews have been assigned
13. **Chief** discussed his goals for captain crews and the upcoming years for crews. Guidelines were passed around. Chief wants to implement in February.
Bill Grede said he was going to mandate that all EMS attend the Saturday ice dive practice.
14. Committees
 - a. 501c3 is complete
 - b. 400 committee meeting after this one
 - c. 408 committee will meet with Leslie in Feb
15. Training
 - a. An absentee form for practices was presented to try and find trends and habits amongst personnel missing practices
Scott Jungers brought up setting up a quarterly report card – which **Matt Stoffel** said he would be able to do.
Monthly Saturday practices were nixed, but scheduled Saturday practices for specific reasons will still be used (JAWS, Dive, etc)
 - b. There is accountability training available from the city
Automated Pre-Alerts will be going live later this month
 - c. Forcible Entry Prop is ready to go for this month's practice
16. **Don Schmidt** will no longer be opening and closing the parks. He was donating his time and never submitted any bills.
17. Truck/SCBA and meals are going to continue from last year, with **Brian Jungers**

18. **Chief** showed a tender form that some departments in Washington County have used to keep track of water dumps
19. Reminder to keep all drain caps open and make sure to close them before leaving again
Chief gave a summary of **Jamie Zehren's** status. He is no longer an assistant chief, but is now a regular active member
20. A motion to adjourn was made by **Bill Grede**, second by **Brian Jungers**. Motion carried (voice vote)

Meeting adjourned 6:47PM

Submitted by:
Matt Stoffel
Secretary