



**"Running  
with  
the Best"  
SINCE 1904**

## **Campbellsport Fire Department**

P.O. Box 709

548 East Main Street

Campbellsport, WI 53010

Tel: 920-533-5266

[www.campbellsportfire.com](http://www.campbellsportfire.com)

### **Monthly Officers Meeting Agenda**

**Date – May 1<sup>st</sup> 2018 Time – 6:00 pm.**

- 1. Call Meeting to Order**
- 2. Notice was posted at the Village Hall and the Department Website**
- 3. Roll Call**
- 4. Approval of Minutes of Last Meeting**
- 5. Safety Committee – Don Miller**
- 6. Public Education – Angela/Jamie**
  - a. Emergencies in Childcare**
- 7. Communications – Jim**
- 8. Engineers – Don/Aaron**
- 9. EMS – Bill/Mary/Jackie**
- 10. Captain Crews – Craig**
- 11. Committees – Craig**
  - a. 400 Truck Committee**
  - b. 408 Truck Committee**
- 12. Training – Captains**
- 13. Park – Justin/Bill**
- 14. Truck / SCBA Inspections – Craig**
- 15. Call Review**
- 16. Call Fax Status**
- 17. New Business**
- 18. Adjourn**

**Officer Training is to follow meeting adjournment**

***OPEN MEETINGS NOTICE: A quorum of Village Board members may be present but no action will be taken.***

**Campbellsport Fire Dept.  
Officer Meeting Minutes  
May 1, 2018**

1. Meeting called to order by **Chief Craig Olson** at 6:00 PM.
2. Notice given to the Village Hall and posted on the department website (campbellsportfire.com)
3. Roll call – **8** present; **10** absent
4. A motion was made by **Jeff Twohig**, second by **Mary Breuer**, to approve the minutes of the April Officer meeting with correction to Chief Olson's position. Motion carried (voice vote)
5. Warm weather coming, stay hydrated
6. Emergencies in Childcare being worked on. Little turnout and little community involvement for department at CES Carnival
7. Communication issues with Dispatch. IaR issues coming from dispatch as well. If you are having radio issues with dispatch on a long call, call dispatch and the radio company will patch in and troubleshoot. Mobile radios are in the process of getting updated
8. Please try and be more descriptive when filling out engineer work sheets
9. There was a lengthy discussion on EMR licensing and renewals
10. No update on captains crews
11. 400 has been ordered, 408 committee meeting with Leslie
12. Was brought up accountability really needs work  
A few training points from the house fire on V was brought up. Accountability, tools, tool nicknames, truck/hose line comms
13. Park isn't open yet due to flooding issues in the manholes
14. **Matt Stoffel** created a sign in and checkoff sheet for monthly trainings. You can use to track time and give fire training hours to individuals
15. Small call review
16. County has had issues with faxes, was going to switch to email, but Bobbi messed that up too.
17. **Justin John** reported that "other members" were questioning if there are any consequences for not attending training. It was mentioned that the report cards are our way of notifying people and it is up to the captains to communicate with their people. Any personnel issues stemming from that should be addressed with the chief, by the captain.
18. A motion to adjourn was made by **Jeff Twohig**, second by **Scott Jungers**. Meeting adjourned at 6:42PM.

Submitted by:  
Matt Stoffel  
Secretary