

Campbellsport Fire Department
P.O. Box 709
548 East Main Street
Campbellsport, WI 53010
Tel: 920-533-5266
www.campbellsportfire.com

Monthly Business Meeting Agenda
Date – July 2, 2026, Time – Immediately Following Truck Washing and Campbellsport Area Fire Association Meeting

1. **Call Meeting to Order**
2. **Notice was posted at the Village Hall and the Department Website**
3. **Pledge of Allegiance**
4. **Moment Silence for Fallen Fire Fighters**
5. **Roll Call**
6. **Approval of June 2026 Minutes as Posted**
7. **July 2026 Bill's**
8. **Treasurer's Report**
9. **Drill Dates**
   Hose Testing July 18th – 7:00 am
10. **Business Meeting August 11th – 7:00 pm**
11. **Membership**
12. **EMS**
13. **Hose Testing**
14. **Training Committee**
15. **MPTC Classes**
16. **Communications**
17. **Public Education**
18. **Safety Committee**
19. **Engineers**
20. **Truck Committee**
21. **Maintenance of Effort**
22. **Dive Team**
23. **Honor Guard**
24. **Building & Grounds Committee**
25. **Recruitment & Retention Committee**
26. **SCBA Inspections**
27. **Thank You's**
28. **New Business/Member Comments**
29. **Adjourn**

Craig J. Olson
Fire Chief

OPEN MEETINGS NOTICE: *A quorum of Village Board members may be present, but no action will be taken.*

Campbellsport Fire Dept
Business Meeting Minutes
July 2, 2026

1. Meeting called to order by **Chief Craig Olson** at 8:05 PM.
2. Notice confirmed as posted at the Village Hall and on the Department website.
3. Members recited the Pledge of Allegiance.
4. Moment of silence for fallen firefighters.
5. Roll Call held - **47** present.
6. Motion to approve the June 2026 Business Meeting Minutes as posted by **Jeff Lindsley**, second by **Hunter Jordan**. Motion carried.
7. July bills were read totaling $9,022.41. Motion by **Don Miller**, second by **Randy Zielieke**, to pay the bills and any additional bills received for the month. Motion carried (voice vote).
8. **Treasurer's Report** - Preliminary figures were provided while the Village and auditors continue correcting account allocations.
   Ambulance funds were reported at approximately $391,838.42; replacement-fund allocations still need to be separated correctly.
   Fire funds were reported at approximately $245,623.58, with $98,288.29 in the equipment fund. Approximately $95,000 still needs to be transferred to the appropriate equipment account.
   The Village has a new treasurer working through the account corrections and future reporting.
9. **Drill Dates** - Hose testing is the scheduled July drill. No other department drill dates are scheduled for July.
10. Business Meeting will be held August 11, 2026, at 7:00 PM.
11. **Membership**
    Ryan Beck was introduced as a prospective fire and EMS member and recommended for a one-year probationary period.
    Colleen Seiger successfully completed both the practical and written examinations.
    Adrianna Cherubini completed the practical examination and is preparing for the written examination. Adrianna has begun ambulance driver training, and Colleen will also be scheduled.
12. **EMS**
    Ambulance 401 may not leave the station unless it is properly staffed with an EMT-Basic and another licensed crew member. An exception should only be made when a qualified crew on scene has been directly confirmed.
    Members who recently renewed their EMS licenses must provide a copy of the renewal packet documenting training hours for department records and audit readiness.
    Members were reminded that daytime schedule openings remain available.
13. **Hose Testing**
    Hose testing will be held Saturday, July 18, beginning promptly at 7:00 AM. The following Saturday will be the rain date.
    Members were asked to provide a meal count by 8:30 AM. T-bone steaks and cheesy potatoes will be served, with marinated chicken available as an alternative.
    The final testing location will be communicated before July 18. Washington Heights was discussed as an alternative to the high school parking lot.
14. **Training Committee** - No additional department practices are scheduled in July beyond hose testing.

15. **MPTC Classes**
    Members enrolling in Moraine Park Technical College classes must begin the registration process individually and notify Tori of the classes being taken. The department will complete the third-party billing authorization when received.
16. **Communications**
    An Assistance to Firefighters Grant application was submitted for portable radios. Four radios and additional wildland items were also requested through the DNR grant program.
    Fond du Lac County is considering a three-year radio funding plan estimated at slightly more than $3 million, with the County covering 66 percent and fire departments covering 33 percent.
    If no grant funding is received, the department's estimated share for portable, mobile, truck, and base-station radios would be approximately $75,000 over three years. Members may be asked to support the proposal at future County meetings.
17. **Public Education** - Members who participated in the Library Family Fun Night were thanked.
18. **Safety Committee**
    Members were reminded to verify that all apparatus compartment and cab doors are closed before vehicles leave the station and to avoid turning too sharply when exiting.
    Members were reminded to remain hydrated during hot and humid weather. Hydration-reference charts may be posted in the station restrooms.
19. **Engineers**
    The oil pan replacement and air-conditioning repair on 402 have been completed. A very small pressure leak remains and will continue to be monitored.
    The leak on 401 remains known and under observation.
    Photos and sale information are being assembled for the former ambulance. Wisconsin Surplus and an emergency-vehicle sales website are being reviewed as possible disposal options.
20. **Truck Committee**
    The committee held its first meeting, and four committee members attended the Chiefs Conference to speak with vendors and maintenance representatives.
    The committee is considering converting 409 into a command vehicle, using 403 to pull the trailer, and purchasing a replacement pickup for the skid unit.
    Based on vendor and maintenance recommendations, the committee is investigating refurbishment of 402 rather than replacement. Refurbishment could avoid approximately $1 million in replacement cost. Renner's will be asked to inspect the vehicle and provide options.
    Skid-unit replacement or refurbishment options are also being reviewed, including a possible high-pressure pump system estimated at approximately $25,000.
    Because of limited use and staffing, the committee is also considering the future sale of 407.
    All options remain in the discussion and evaluation stage.
21. **Maintenance of Effort**
    The annual Maintenance of Effort certification requires the department to verify that staffing and funding have not decreased and that response times have not increased.
    The department could not verify an equal or improved response time for the current reporting period. Members were asked to arrive promptly, dress quickly, and get apparatus out of the station without unnecessary delay.
22. **Dive Team** - No report.

23. **Honor Guard**
Seven members presented the colors at the Timber Rattlers game. The organization and attendees were thanked for their strong support and respect for the department and the flag. Upcoming activities include the parade, assisting Eden with its September 11 ceremony, and a County Board presentation in September. Younger members interested in joining the Honor Guard were encouraged to participate.

24. **Building & Grounds Committee**
Members were thanked for the flowers, exterior improvements, and apparatus-bay floor lighting. Christine Krieger was specifically recognized for maintaining the flowers.
The former beer stand at the park continues to deteriorate and may be becoming a safety concern. Members were asked to inspect the building during the picnic and provide ideas for replacement needs, including storage, restrooms, counter space, coolers, and freezers.
The possibility of forming a committee to plan replacement of the building was discussed. Available grant funding may assist with infrastructure but is not expected to fund the building itself.

25. **Recruitment & Retention Committee**
Member photos are nearly complete. Remaining photos will be uploaded into Salamander so updated identification and key-fob cards can be printed through the County.
Members were reminded to submit member spotlight forms. Four have been received, and spotlights will begin being published weekly.

26. **SCBA Inspections**
Annual flow testing was completed. One unit was taken to Interspiro for service; all other units passed. Hydrostatic testing is expected to be completed in September.
Members were reminded to complete monthly SCBA inspections thoroughly and leave shoulder and waist straps fully opened and ready for immediate use.

27. **Thank You's**
Ben Haack was thanked for organizing the recent valve and water-flow drill.
A thank-you was received from the library for the department's participation in Family Fun Night.

28. **New Business/Member Comments**
The department will work on displaying the large flag from 406 at the park in recognition of the United States' 250th anniversary.
A fire department account has been established at ACE Hardware in Kewaskum. Members making purchases must notify **Chief Olson** so invoices can be coded properly. The association maintains a separate account.
Chief Olson is evaluating a commendation-bar program. Members were given information forms and asked to return them by July 18 so the potential initial cost can be estimated.
Picnic shirts are available. Prices are $12 for small through XL, $15 for 2XL, $16 for 3XL, and $17 for 4XL. Members must complete the distribution form when picking up shirts.
Fish fry tickets remain available for presale.

29. **Adjourn** - A motion to adjourn was made by **Don Miller**, second by **Jake McCarty**. Motion carried (voice vote). Meeting adjourned at 8:40 PM.
Submitted by
Matt Stoffel
Secretary