

Campbellsport Fire Department

P.O. Box 709, 548 East Main St., Campbellsport, WI. 53010

Phone (920) 533-5266 www.campbellsportfire.com

Monthly Meeting Agenda

Date – April 12th 2016 Time – 7:00 pm.

1. Call Meeting To Order
2. Notice was posted at the Village Hall and the Department Website
3. Pledge of Allegiance
4. Moment of Silence for Fallen Fire Fighters
5. Roll Call
6. Approval of March Minutes As Posted
7. April 2016 Bill's
8. Treasurer's Report
9. Drill Dates
 - Fire Half Day Practice – April 16th – 7:00 am.
 - EMS Practice April 19th – 6:00 pm.
 - Fire Practice April 26th – 6:00 pm.
 - Honor Guard Practice April 28th – 6:00 pm.
 - Pump Practice May 3rd – 6:00 pm.
 - Preplanning May 10th – 6:00 pm.
10. Business Meeting May 10th – 7:00 pm.
11. Membership – Scott, Don, Jeff
12. Department Finances and Purchasing – Brian Schill
13. Badger Banquet April 24th – Craig
14. EMS – Bill / Michelle
15. Training – Captain's
16. Weather Spotter Class April 19th – Craig
17. Public Education – Craig
 - i. CES Spring Carnival – April 23rd 10 am – 2 pm
 - ii. Senior Day at Library – April 28th 10 am – 2 pm
 - iii. Emergencies In Childcare - May 21st – Craig
18. Safety Committee – Don Miller
19. Personnel Survey – Matt
20. State Firefighter Convention Report – Matt, Mark, Scott
21. Dive Team – Jeff Twohig
22. Honor Guard – Don Stoffel
23. Park/Picnic – Justin/Tom
24. 2016 Committees – Craig
 - i. SOG Committee
 - ii. 402 Committee
 - iii. SCBA Committee
 - iv. By-Law Committee
 - v. Employee Handbook Committee
 - vi. MABAS Committee
25. Garage Door Openers – Craig
26. Pump at WWTP – Don Stoffel (Added 4-11-16)
27. Firefighter I Responses – Craig
28. Apparatus Responses – Craig
29. Brownsville Golf Outing – Craig
30. Badger Golf Outing – Craig
31. Thank You's – Craig
32. New Business
33. Adjourn

Craig J. Olson
Fire Chief

OPEN MEETINGS NOTICE: A quorum of Village Board members may be present but no action will be taken.

**Campbellsport Fire Dept
Business Meeting Minutes
April 12, 2016**

1. Meeting called to order by **Assistant Chief Jamie Zehren** at 6:00 PM.
2. Notice was posted at the Village Hall and on the department website.
3. Pledge of Allegiance was recited
4. A moment of silence was held for fallen firefighters
5. Roll call – **38** present; **28** absent
6. **Matt Stoffel** made note of correction to minutes – Bills were read by **Jamie Zehren** not **Ryon Casey**
Don Stoffel made note of correction to minutes – **Jamie Miller** was referenced as “he” instead of “she”.
A motion was made by **Jeff Twohig**, second by **Ron Reese**, to approve the minutes of the March 8, 2016 meeting as posted with noted corrections. Motion carried (voice vote)
7. **Jamie Zehren** read the bills. A motion was made by **Don Stoffel** to pay the bills, second by **Randy Zielieke**. Motion carried (voice vote).
8. No treasurer’s report – **Brian Schill** absent
9. Drill Dates
 - Fire Practice Half Day 4/16 7AM
 - EMS Practice 4/19 6PM
 - Fire Practice 4/26 6PM
 - Pump Practice 5/3 6PM
 - Preplanning 5/10 6PM
10. Business Meeting May 10th – 7 PM
11. New members – Cadet **Justin Jungers**, graduates in May. **Mary Breuer** was previously on Allenton, is FF2, Driver/Aerial-Operator, and EMT-A certified. She is joining as a new member on a one year probationary period.
Jessica Boettcher has finished her probationary period, her service and attendance record was read and a written vote was taken. Vote was read, 32 yes, 0 No. **Bill Grede** made a motion to destroy the ballots, second by **Randy Zielieke**. Motion passed (voice vote)
Jessica Boettcher is now a full member
12. Department finances – tabled
13. Badger banquet is April 24th in Eden, signup is up front if interested
14. **Bill Grede** gave update on EMS, practice will be on trauma. St Joe’s in West Bend is no longer allowed to go on diversion, please do not radio to ask.
15. Fire captains gave update on monthly training
16. Weather spotting class is April 19th
17. Public Ed events coming up. CES Carnival 4/23, Senior Day at the library 4/28, and Emergencies in Childcare will be 5/21
18. **Don Miller** reminded everyone to work from the black on grass fires
19. **Matt Stoffel** described the Cultural Index personality survey (CI) and mentioned the officers have taken it and thought it was a good idea for new members to take (any current members can also take it, just contact **Matt Stoffel**). It is free for us to use and can be used to determine membership, work groups, crews, etc in the future

20. **Mark Jungers, Matt Stoffel, and Scott Jungers** gave reports on the state fire convention included SLICE-RS, TIME, Courage to Be Safe, Bunker gear for your best, seminars, and other meetings
Chief Olson gave an update on the DNR grant and the dry hydrant on Kettle Moraine Lake
21. Part of the half day practice will be on swift water rescue
22. Honor Guard is doing Badger banquet and County board meeting so there will be no monthly practice
23. **Tom Miller** is looking to get a work day at the park for cleanup and painting. An update was given on the band situation for the picnic
24. Committees gave their updates. Handbook committee is finished and the Village Board has approved the new handbook, which applies to just employees. Others are making progress.
25. Based on last month's discussion, a quote was made for door openers and buttons. It would total about \$400 for everything we need. **Bill Grede** made a motion. Second by **Ron Reese** to purchase the openers and receivers. Motion passed (voice vote)
26. **Don Stoffel** brought up a proposal to put in a submersible pump at the WWTP for filling tankers after fires and/or practices. The piping through the wall is done, but a hole would have to be drilled. If it is small enough, CE Doyle has the equipment. This would eliminate needing a pump to get water. Should the Village sell water out of the pump, we would get the money first to pay off the pump, then after that the Village would receive the money. A motion was made by **Jeff Twohig**, second by **Perry Wahnschaffe** to spend up to \$2,500 from the donation fund to purchase and install the pump
27. **Chief Olson** read a clarification email from Pete Silva that states that previous entry level classes was enough training to warrant response on an engine for a structure fire, which corrects the false information Sue Berrin had told us. It is still department policy that you need to be Firefighter 1 to respond on a MABAS call with the exception being for a request for tenders despite the statement from Pete Silva. For our own structure fires, it is up to the discretion of the fire officer
28. Reminder that we need to make sure the trucks are full if there are people responding, utilize the IaR screens, they are there for a reason
29. Brownsville golf outing forms are up front
30. Grafton golf outing forms are up front
31. There are thank you's up front
32. There is some info on fire classes up front
Auxiliary is having a brat fry on 4/29 at the BP
Bill Grede and **Craig Olson** are going to New York this fall and are opening it to other people if they wish to come along as well. This is a personal trip and you will be required to pay your own way. Talk to either one of the two if interested.
33. A motion to adjourn was made by **Bill Grede**, second by **Scott Jungers**. Motion carried (voice vote)
Meeting adjourned at 7:50 PM.

Submitted by
Matt Stoffel
Secretary